



Arolygiaeth Ei Mawrhydi dros Addysg a Hyfforddiant yng Nghymru  
Her Majesty's Inspectorate for Education and Training in Wales

9 July 2020

Dear Ms

Thank you again for your email, in which you formally request information in regards to Estyn's intranet.

When dealing with requests for information made under the Freedom of Information Act 2000 (the 'Act'), Estyn's obligations include:-

1. Confirming or denying whether it holds information of the description specified in the request; and
2. Communicating the information requested to the applicant.

There are a number of exemptions under the Act that impact these obligations. Estyn is required to consider whether an exemption applies in the context of the information being released into the public domain, not just in the context of the information being released to the particular applicant that has requested the information.

If Estyn releases information in response to a Freedom of Information request, this is essentially a decision that the information can be released in response to any similar request from any member of the public.

In response to your request, I attach a Word document with responses to your queries.

If you are not satisfied with the decision Estyn has taken regarding your request for information, you are entitled to request that we review the matter. Your request for a review should be addressed to the Feedback and Complaints Manager, and received no later than 20 working days after the date of this communication.

If you are still not satisfied, you also have a right to complain to the Information Commissioner through their website:

<https://ico.org.uk/about-the-ico/who-we-are/wales-office/>

Telephone: 0303 123 1113

Email: [enquiries@ico.gsi.gov.uk](mailto:enquiries@ico.gsi.gov.uk)

Yours sincerely

**Robert Gairey**

Swyddog Arweiniol Cyhoeddiadau / Lead Officer: Publications

Dear Sir/Madam,  
I hope you're well.

I am writing to make a request under the Freedom of Information Act 2000.

My requests are outlined below as specifically as possible, however, if any of the below is unclear, I would appreciate it if you would get in touch at

Please could you provide the following information:

1. How many people are employed by your organisation, including full time and part time?
2. What is your current intranet solution? (Sharepoint, Wordpress, Invotra, etc)
3. How long have you been using this intranet solution?
4. When is your intranet contract up for renewal?
5. What is your annual intranet budget?
6. Do you share an intranet/IT services with other organisations, if so who?
7. Which team and/or individual(s) are responsible for managing your intranet internally?
8. Are you using the Office 365 suite? If so, which applications from the suite are in use?
9. Which team and/or individual(s) are responsible for your intranet's procurement within the organisation?
10. Is your Active Directory hosted on-premise, or in the cloud?
11. Could you provide us with a link to your Digital Workplace Strategy?

If possible, please could you present the information via a Microsoft Word or Excel document, sent to me via email.

I would appreciate it if you could confirm receipt of my request and look forward to hearing from you.

Kind regards,

1. How many people are employed by your organisation, including full time and part time? [92 full time and 24 part time staff](#)
2. What is your current intranet solution? (Sharepoint, Wordpress, Invotra, etc) [SharePoint Online](#)
3. How long have you been using this intranet solution? [Six months](#)
4. When is your intranet contract up for renewal? [No expiry](#)
5. What is your annual intranet budget? [Not applicable](#)
6. Do you share an intranet/IT services with other organisations, if so who? [No](#)
7. Which team and/or individual(s) are responsible for managing your intranet internally? [Information services team](#)
8. Are you using the Office 365 suite? If so, which applications from the suite are in use? [Yes, all of them](#)
9. Which team and/or individual(s) are responsible for your intranet's procurement within the organisation? [Information services team](#)
10. Is your Active Directory hosted on-premise, or in the cloud? [Both](#)
11. Could you provide us with a link to your Digital Workplace Strategy? [Not applicable - we don't have one](#)